

Substitute Teacher

General Description

The substitute teacher reports to the school administrator for the area they are substituting. Substitutes can be used in a variety of roles to include teacher, librarian, school nurse, and more.

This position has a \$20 per hour or max of \$140 per day rate of pay.

Primary Duties and Responsibilities

These include, but are not necessarily limited to, the following areas:

- Follow lesson plans provided by the regular teacher and engage students in learning activities.
- Maintain a positive and supportive classroom environment conducive to learning.
- Manage classroom behavior and apply discipline measures according to the teacher's guidelines when necessary.
- Provide instruction, support, and guidance to students in the absence of the regular teacher.
- Communicate with school staff, parents, and students as needed.
- Adhere to Clarksville Academy's school policies and procedures.
- Maintain accurate records of attendance and student progress.
- Collaborate with other teachers and staff to ensure continuity in student learning.
- Adapt lesson plans and instructional materials to meet the needs of individual students.
- Uphold high standards of professionalism and ethics in all interactions with students, staff, and parents.

Federal law prohibits discrimination in employment on the basis of age, race, creed, religion, sex, or national origin. Clarksville Academy is an equal opportunity employer.