

Upper School Teacher *English*

General Description

Clarksville Academy's mission is to promote academic excellence, moral integrity, physical growth, and civic responsibility. We are also committed to cultivating our students mentally, physically, emotionally, and socially through the 14 years from Pre-Kindergarten to 12th grade. Our teachers are charged with helping each student achieve their highest potential in all areas.

Upper School teachers report directly to the Divisional Head.

Primary Duties and Responsibilities

Responsibilities include but are not limited to the following:

- Provide planned learning experiences to motivate students and best utilize the available time for instruction
- Develop lesson plans and instructional materials and provide individualized and small group instruction in order to adapt the curriculum to meet the needs of each student
- Evaluate and analyze student work and assessments; provide feedback timely manner
- Create a functional, comfortable, and attractive classroom environment that supports learning and assists all students in developing a positive self-image
- Utilize Apple 1:1 program through instruction, engagement, and motivation
- Supervise students in out-of-classroom activities during the assigned workday
- Perform basic attendance accounting and business services as required
- Continually evaluate students' academic and social growth
- Keep appropriate records of progress regarding strengths and weaknesses
- Establish strong classroom management and maintain student behavior
- Build and maintain relationships with students, parents, colleagues, and community members
- Articulate professional and consistent communication with parents/guardians
- Meets or conferences with students and parents/guardians
- Professional attitude, responsible, and engaged in many aspects of the school
- Works effectively with other faculty and staff and maintains professionalism at all times
- Represents Clarksville Academy in a positive light
- Continues Professional Development, Education, and Maintains Licensure

Qualifications

A minimum of a bachelor's degree in an education related field and subject teaching credential. A master's degree in education or subject area is preferred. If hired with holding a bachelor's degree, attainment process of master's degree while employed at Clarksville Academy is encouraged.

Teaching experience is required. A passion for the subject and working with children, the capacity to work collaboratively and cooperatively with colleagues, and flexibility are essential.

Federal law prohibits discrimination in employment on the basis of age, race, creed, religion, sex, or national origin. Clarksville Academy is an equal opportunity employer.